

**Kirkhill and District Amenities Association**

**COMMITTEE MEETING**

**Monday 9<sup>th</sup> January 2012**

**1 Members Present:**

K Macdonald (KM),  
T Jones(TJ),  
S Hogg (SH),  
R Livingston (RL),  
A Morrison (AM),

W Williamson (WW),  
D Knox (DK),  
A MacGillivray (AMac),  
D Courts (DC)

**2 Apologies:**

K Horne

**3 Election of Office Bearers**

The following Office Bearers were elected:

|                   |              | <b>Proposed by</b> | <b>Seconded by</b> |
|-------------------|--------------|--------------------|--------------------|
| <b>Chair</b>      | K Macdonald  | AM                 | DK                 |
| <b>Vice Chair</b> | R Livingston | SH                 | AMac               |
| <b>Treasurer</b>  | S Hogg       | AM                 | RL                 |
| <b>Secretary</b>  | D Knox       | SH                 | AMac               |

W Williamson agreed to continue to act as the Hall Booking Secretary.

**4 Minutes of 3<sup>rd</sup> October 2011**

**4.1 Factual Amendments**

4. Matters Arising – The value of the cheque presented to the WRI was for £200, not £500.

Proposed by DC and seconded by AMac.

**5 Minutes of 10<sup>th</sup> November 2011**

Proposed by SH and seconded by RL.

**6 Safety issues.**

WW reported that the electrician had checked all the electrical appliances and that the urn required a new plug. The heater had been installed in the disabled toilet and the faulty light switch in the gents' toilet had been repaired.

**7 Treasurers Report**

SH tabled the monthly Treasurer's report. She reported that £11,500 had been received from the proceeds of the sale of the former Catholic School in Beauly, £1,262 had been received as the first instalment of the FIT generated from the PV Panels and that a grant of £2,000 had been received from the Ward Discretionary Fund for the Kirkhill Centre

Forward project. There were liabilities still outstanding of approximately £2000 for Erik Lundberg for work on the Kirkhill Centre Forward project and £1500 for the Business Plan.

## **8 Action Points**

### **8.1 Kirkhill Centre Forward**

AM updated the committee on the progress of the Kirkhill Centre Forward project.

Thirteen tenders had been received from architects and these had been evaluated by the Redevelopment Sub-committee on 28<sup>th</sup> November. The top 2 candidates had been interviewed on 5<sup>th</sup> December and as a result White & McGinn were appointed as project architect, following confirmation of funding from Highland LEADER.

The architect was now obtaining tenders for the project consultants (QS, Engineers, CDMC etc.).

It was agreed that the KDAA would contribute up to £3,000 towards the pre-contract work. This had previously been agreed by e-mail on 16/17 November.

DC informed the committee that Northern Asbestos Services Ltd would be willing to carry out the Asbestos Survey and sampling at a nominal cost for each of the samples. The committee thanked Northern Asbestos Services Ltd. DC is to contact Joyce White of White & McGinn to confirm the details.

It was agreed that AM would sign the agreement with the architect on behalf of the KDAA.

There then followed a discussion of the current plans where some amendments were suggested. AM would present these amendments to the architect.

SH tabled the current outline project budget. This is subject to change but currently showed a total expenditure for the project in the region of £318,000.

### **8.2 Hire Charges for 2012**

SH tabled the proposed charges for the year 2012. She proposed that there be no change to the Hall Hire fees and that the MUGA Hire fees should be amended as shown:

| <b>Category</b>              | <b>2011 Charge per hour</b> | <b>Proposed 2012 charge</b> |
|------------------------------|-----------------------------|-----------------------------|
| Junior group/club            | £7.50                       | £5.00                       |
| Adult group/club             | £10.00                      | £5.00                       |
| For profit (commercial) hire | £15.00                      | £7.50                       |
| Tennis                       | £3.00                       | £4.00                       |
| Floodlighting                | £2.50                       | No charge                   |
| Showers                      | £5.00                       | £5.00                       |
| Changing room                | No charge                   | No charge                   |

Tennis membership would remain the same: £20.00 for a family, £15.00 for an adult, £10.00 for senior citizens and juniors.

This was agreed by the committee.

### **8.3 Equal Opportunities Policy**

SH circulated the proposed Equal Opportunities Policy. It was agreed that this would be adopted with immediate effect.

### **8.4 Committee Contact List**

DK is to draw up a contact list of members of the committee and circulate it.

### **8.5 Background of the KDAA**

WW observed that this year would be the 25<sup>th</sup> anniversary of the KDAA and the Community Centre. It was suggested that this could be used to promote this year's Gala Week.

It was proposed that the KDAA should approach the Kirkhill & Bunchrew Community Council and the Kirkhill & Bunchrew Community Trust with a view to arranging a regular opportunity to meet and discuss issues affecting the community. RL agreed to do this on an exploratory basis if he was supplied with contact details.

### **8.6 Cleaner's wages**

SH proposed that the cleaner's wages would be increased by 3% from January 2012. This was agreed by the committee.

## **9 AOCB**

### **9.1 Gala update**

There will be an update at the next meeting as there would be a Gala Sub-committee meeting in the interim.

### **9.2 Salt bin**

WW reported that the salt bin had been moved away from the gate in the hope that this would prevent people taking salt from the bin. Highland Council had filled the bin with salt and WW had indicated to the council that there should be no charge for this due to the recycling bins being situated in the car park. As no bill had yet been received for the salt, it was hoped that the council had agreed with this position.

## **10 Date of Next Meeting**

6th February 2012 in the Church Hall.