

CONSTITUTION

KIRKHILL DISTRICT AMENITIES ASSOCIATION

Scottish Registered Charity Number SC012797

Name: - The Name of the Association shall be the KIRKHILL DISTRICT AMENITIES ASSOCIATION (hereinafter called "the Association").

1. OBJECTS

The objects of the Association shall be:-

- a) To promote the welfare of the Community resident in KIRKHILL DISTRICT (here-inafter called "the neighbourhood") without distinction of sex or political, religious or other opinions by associating the Local Authorities, Voluntary Organisations and Residents in a common effort to further health, to advance education, to provide a meeting place and facilities for physical and mental training and recreation, and social, moral and intellectual development, and to foster a community spirit for the achievement of these and other such objects as may by law be deemed to be charitable.
- b) To secure the establishment of an Amenities Centre and to co-operate with the Local Statutory Authority in the maintenance and management of the Centre for activities in furtherance of the above objects or any of them. The Association shall be non-party in politics and non-sectarian in religion.
- c) To promote recreation and community spirit.

2. MEMBERSHIP

Membership is open to all and no application for membership will be refused on other than reasonable grounds. There will be no discrimination on grounds of race, occupation, sex or religious, political or other opinion.

The Membership shall comprise 3 categories :-

Member Qualification

Residence within the Kirkhill Electoral Area for 30 days or more.
Current annual fee paid.

Associate Member

Representing another kindred and/or interested body.
Current annual fee paid.

Honorary Member

(As specially appointed by the Committee -- e.g. Patrons of Sport, Recreation and Public Life). Subject to subsequent ratification in General Meeting, admission of Members shall be by the Committee of Management and shall be by simple majority of the quorum in meeting ; fees shall be reviewed annually.

Kindred and/or interested Public Bodies, Clubs and Organisations active and represented within the Kirkhill Electoral Area may each nominate a representative for Associate Membership.

3. THE COMMITTEE

A committee numbering at least eight and up to fifteen shall be elected at the AGM for a period of one year and shall be eligible for re-election.

The committee shall elect from its members the following office bearers:-

Chairman, Vice Chairman, Treasurer, Secretary for a period of one year, also eligible for re-election.

A quorum shall be 5 or more members of a committee.

4. PROCEEDINGS OF THE COMMITTEE

- a) The committee shall meet for the despatch of business, adjourn and otherwise regulate its meetings as it shall determine
- b) The Committee shall meet on the requisition of the Chairman or of any (three) or more members of the Committee.
- c) The Secretary shall notify Committee Members seven days before each Meeting, unless urgent circumstances require shorter notice.
- d) All questions shall be decided by a simple majority vote of the members present.
- e) In case of equality of votes, the Chairman of the Committee shall have a second or casting vote.
- f) A casual vacancy among the Officers shall be filled by the Committee with their nominee, who shall hold office until the conclusion of the Annual Meeting of the Committee next following and shall be eligible for election as an Officer at such meeting.
- g) The Committee shall have the power by majority vote to expel from the Committee any member guilty of misconduct or failing to attend three consecutive meetings without valid reason.

5. MEETINGS OF THE ASSOCIATION

- a) The Annual Meeting of the Association shall be held in each calendar year at such time (not being more than fifteen months after the holding of the preceding Annual Meeting) and place as the Committee shall determine. Other meetings of the Association shall be held at such times as may be determined Twenty-eight days notice in writing shall be given to members.
- b) An extraordinary meeting of the Association shall be called by the Secretary at the request of the Chairman or four or more Members.
- c) At the Annual Meeting of the Association the business shall include :-
 1. Consideration of an Annual Report of the work done by or under the auspices of the Association.
 2. Consideration of the accounts.
 3. Election of Officers.
 4. Such other business as the Committee shall determine.
 5. A Quorum at any General Meeting of the Association shall be 10 or more present at the Meeting.

6. SPECIAL AND STANDING COMMITTEES

The Committee may appoint such Special or Standing Committees as may be deemed necessary and may determine their terms of reference powers, duration and composition provided that no Committee may be given power to co-opt more than one-fourth of its total membership.

7. THE ASSOCIATION YEAR AND AUDIT

- a) The financial year shall run from 1st September to 31st August.
- b) The management committee shall ensure that proper accounting records are maintained in accordance with all applicable statutory requirements.
- c) The management committee shall prepare annual accounts, complying with all relevant statutory requirements; if an audit is required under any statutory provisions or if they otherwise think fit, they shall ensure that an audit of such accounts is carried out by a qualified auditor.

8. FUNDS : FINANCE : BANK TRANSACTIONS : BORROWING

All monies and other property from time to time belonging to the Association shall be paid or applied as may be thought fit towards the furtherance of the objects of the Association.

Bank transactions shall be conducted in accordance with the decision of the Committee and duly recorded in the Minute Book of the Association. The Association Bankers shall be timeously advised accordingly; the said Banking arrangements may be re-viewed at any time but at least once per year following upon the annual appointment of the Committee. The Association's Bankers shall be advised of revisions without delay.

The Committee are empowered to borrow such sums of money as they consider necessary for the Association's purposes and to secure or discharge any debt or obligations of or binding on the Association in such a manner as they think fit.

9. PROPERTY

The Title to all property heritable and moveable belonging to the Association shall be taken in name of the Chairman; the Secretary and the Treasurer for the time being and their Successors in Office, as Trustees for the Association.

10. DISSOLUTION

If the Association by a majority decides at any time that on the ground of expense or otherwise it is necessary or advisable to dissolve the Association, it shall call a meeting of all members of the Association who have the power to vote, of which meeting not less than twenty one days' notice (stating the terms of the resolution to be proposed thereat) shall be posted in a conspicuous place or places in the neighbourhood and advertised in a newspaper circulating in the neighbourhood.

If such decision shall be confirmed by a majority of those present and voting at such a meeting the Association shall, subject to the consent of the Secretary of State for Scotland, have power to dispose of any assets held by or in the name of the Association. Any assets remaining after the satisfaction of any proper debts and liabilities, including such payment as the Secretary of State for Scotland may require, shall be applied towards charitable purposes for the benefit of the in-habitants of the neighbourhood as the Association may decide and as may be approved by the Secretary of State for Scotland.

11. ALTERATIONS TO THE CONSTITUTION

- a) The Constitution may not be altered except on a resolution passed by a majority of not less than two-thirds of the members present and voting at a General Meeting called for the purpose.
- b) A resolution for the alteration of the Constitution shall be received by the Secretary at least twenty-eight days before the meeting at which the resolution is to be brought forward.
- c) The notice in writing of such a meeting given by the Secretary to the members shall include notice of the alterations proposed.

12. INTERPRETATION

The Interpretation Act, 1889, applies for the interpretation of this Constitution as it applies for the interpretation of an Act of Parliament.

Certified, a true Copy of the Constitution governing Kirkhill District Amenities Association (formerly known as Kirkhill Sports Association) adopted at a special general meeting held at Inchmore Hall on Tuesday 19th February, 1985, and as amended (Para.10 Dissolution) at a Special General Meeting held at Inchmore Hall on Tuesday 25th November 1986.

Amended (Para 2 membership, 5c and 7b audit) 23rd March 2009

Amended (Para 3 number of committee members) 10th March 2011

Date: 10/11/11

Signed Ken MacDonald Chair